



**Al Ghad Al Mushriq Private School**

**Beaconhouse School System**

**Muscat, Sultanate Of Oman**

**Handbook Primary Section 2015-2016**

*“An education for you and me will help us be all that we can be”*



**Student Council 2015-2016**



**Wasf-e-Zehra  
Head Girl 2015-2016**



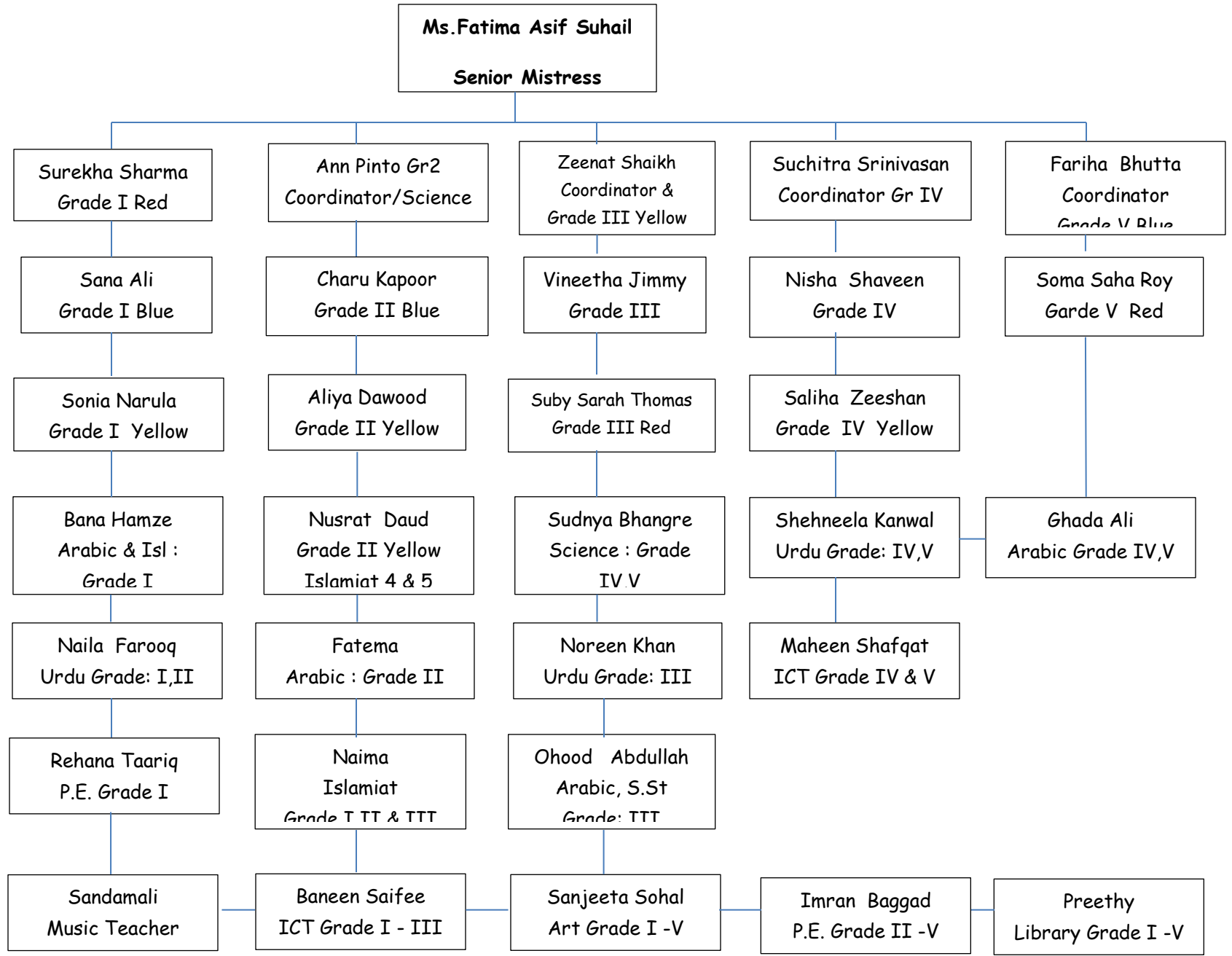
**Talha Khalid  
Head Boy 2015-2016**

# *Orientation Handout*

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Primary Teachers



## Role of Parents

- It is very important that they speak in English at home as well as at school.
- Encourage them to read story books & ask few questions about the happening of the story or ask them to explain the story in their own words.
- Encourage them to read road signs, shop signs, advertisements etc.
- Always talk to your children about their friends, what's happening in school etc.

- Teach your child to be responsible for their actions and their school work.
- Stay involved and feel free to contact your child's teacher with any questions or concerns.
- When your child asks for help with homework, provide guidance, not answers.
- Read everything that is sent home from school-worksheets, assessments, homework assignments, circulars etc. Show your child that you are well informed.
- Check your child's homework diary daily. Sometimes teacher writes a note for you.

- Encourage them to use dictionary to understand new & difficult words.
- When child misses school we expect you to help him/her to make up for the missed out work.
- Do not talk negatively about your child's teachers or about school.
- Make sure your child is getting plenty of sleep and is ready for school each day.
- Teach your child to be responsible for their actions and their school work.



### *Lets work together as a Team:*

We appreciate your concern for your wards and we do reciprocate as and when you make a call to school. As the numbers have grown, at times it is not possible to connect you to the concerned teacher at that very moment. To facilitate a smoother interaction between you and the school, we would appreciate that you meet class/subject teachers with prior appointment from the office.

**To meet the Principal or the Senior Mistress: Please take a prior appointment as we would not want to disappoint you.**

In case of any emergency you are free to leave a message at the office and we would get back to you.

➤ **PROHIBITED ENTRY TO CLASS ROOMS:**

It is once again reminded that the parents are **NOT ALLOWED** to go to any classrooms or to the staff room during the school hours. Kindly report to the School Office for any assistance and queries.

➤ **LEAVING EARLY**

Parents coming to collect students early (before home time) will be required to collect a signed Permission Slip from Senior Mistress, Ms. Fatima's office.



## Communicate by Emails ' 2015-16 onwards

Being a part of the Go Green project and to minimize paper usage, we at Beaconhouse - Al Ghad Al Mushriq Private School now on will be **communicating by emails to all parents for any school notifications, circulars, syllabus breakdown, holidays**. Kindly provide us your **email id's** and request you to check emails regularly. Would appreciate your help & support!

## Student Council

Election criteria for the student council is based on the below mentioned.

<b>Responsibility</b>	<b>Confidence</b>	<b>Extra-Curricular</b>	<b>Discipline</b>	<b>Academics</b>
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Students council is a student voice which has certain responsibilities towards the students & the school due to their leadership qualities.

A student can share his/her opinion or ideas to the student council regarding an upcoming event or for the betterment of school purpose, which in turn can be shared with the council board, Senior Mistress & teachers.



## Academic Practices (Grade 1 to 3)

In Grade 1 we offer English, Mathematics, Science, Social Studies, Urdu-Arabic, Islamiat, ICT (computer), P.E, Music, and Art & Library. In addition Islamiat, life skills & S.ST are offered in Arabic for students of Arabic Nationalities. Please be noted 2015 onwards we have introduced new Cambridge curriculum for English, Math's in addition to Science as well.

<p>➤ <b>English : Our daily lesson is been divided into</b></p> <p><b>20 min-</b> Oracy Time (During Oracy the students are encouraged to speak and listen).</p> <p><b>40 min-</b> Reading &amp; Writing</p> <p><b>20 min-</b> Handwriting practice</p> <p><b>Assessments:</b> Total marks: 50 (in each term)</p> <ul style="list-style-type: none"><li>○ Informed assessment (end of topic)- 20 marks</li><li>○ Uninformed assessment (class work)- 20 marks</li><li>○ Oral -10 marks.</li></ul>	<p>➤ <b>Mathematics:</b> The time spent in the numeracy class puts emphasis on your children's mental math and ability to sharpen their minds. We will be incorporating Cambridge Primary Maths .The main activity compromises the bulk of the allotted time and after that plenary in which students summarize all that they have learned that day,</p> <p><b>Assessments: Total marks: 50 (in each term)</b></p> <ul style="list-style-type: none"><li>○ Informed assessment (end of topic)- 20 marks</li><li>○ Uninformed assessment (class work)- 20 marks</li><li>○ Mental Math-10 marks.</li></ul>	<p>➤ <b>Science/S.ST:</b> We encourage the children to probe into the facts and develop higher order skills. We have introduced a new curriculum through Cambridge <b>Primary Science series.</b></p> <p><b>Assessments: Total marks 50 ( in each term)</b></p> <ul style="list-style-type: none"><li>○ Informed assessment (end of topic)- 20 marks</li><li>○ Uninformed assessment (class work)- 20 marks</li><li>○ Project work ( experiments &amp; oral discussion) -10 marks</li></ul>
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## Academic practices for (Grade 4 & 5)

In grade 4 & 5 we offer English, Mathematics, Science, Social Studies, Urdu-Arabic, ICT (computer), P.E, Music, and Art & Library.

**An additional option of French is offered along with Urdu/Arabic for Grade V**

### **ENGLISH:**

English is the main medium of language in all the international institutions. We too give it utmost importance. Our method or this purpose is LSRW i.e.

- ✓ Listening to learn
- ✓ Speaking to practice
- ✓ Reading to develop
- ✓ Writing to use their learning.

**Assessments: total marks 50 (each term)**

Distribution of marks:

Type of Assessment	Marks	
	1 <sup>st</sup> Term Term	2 <sup>nd</sup>
Informed Assessment(End of Unit)	20	20
Uninformed Assessment(class work)	20	20
Oracy	10	10
End of Year Exams	-	50
Total marks	150	



## **MATHEMATICS:**

We at BSS help your children to become confident mathematicians. We will be incorporating Cambridge Primary Maths. The time spent in the numeracy class puts emphasis on your child's mental math ability to sharpen their minds. Main teaching activity, comprises the bulk of the allotted time and after that plenary in which students summarize all that they have learned that day.

Type of Assessments	Marks	
	1st Term	2nd Term
Informed Assessments (End of Unit)	20	20
Uninformed Assessments (Class Work)	20	20
Mental Math	10	10
End of Year Exams	-	50
Total Marks	150	

## **SCIENCE:**

We encourage the children to probe into the facts and develop high order skills of prediction, observation, analysis & evaluation. We have introduced a new curriculum through **Cambridge Primary Science series**.

**Assessments: Total marks 50 (in each term)**

Type of Assessment	Marks	
	1 <sup>st</sup> Term	2 <sup>nd</sup> Term
Informed Assessment(End of Unit)	20	20
Uninformed Assessment(class work)	20	20
Project work	10	10
End of Year Exams	-	50
Total marks	150	

**Social Studies - PBL (Project Based Learning):**

The study of people & places encourages and helps students to learn to gather, organize, analyze and present information obtained from field work using models, photographs, computers etc.

**Assessments: Total marks 50 (Each term)**

Type of Assessment	Marks	
	1 <sup>st</sup> Term	2 <sup>nd</sup> Term
Informed Assessment(End of Unit) (major project)	30	30
Uninformed Assessment (minor project)	20	20
End of year Exams	-	50
Total marks	150	

### Promotion and Retention Policy - Class I, II & III

➤ The minimum passing marks for the subjects in different classes are given below.

<b>Major Subjects</b>	<b>Minimum pass percentage</b>
English	50%
Mathematics	
<b>Minor Subjects</b>	<b>Minimum pass percentage</b>
Urdu/Arabic/Islamic Studies	45%
Social Studies	
Science	

➤ Academic requirements for promotion are as follows :

<b>Grades</b>	<b>Academic Requirement</b>
I & II	A pass in 2 major subjects and 1 minor subject
III	A pass in 2 major subjects and 2 minor subject

## Promotion and Retention Policy - Class IV & V

- The minimum passing marks for the subjects in different classes are given below.

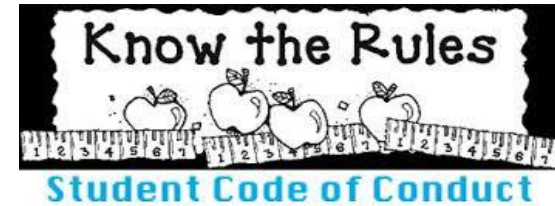
Major Subjects	Minimum pass percentage
English	50%
Mathematics	
Science	
Minor Subjects	Minimum pass percentage
Urdu/Arabic/(French only Grade V)	45%
Social Studies	
Islamiat	

- Academic requirements for promotion are as follows :

Grades	Academic Requirement
IV & V	A pass in 3 major and 2 minor subjects



## *Meeting Expectations!!*



### **Code of Conduct**

- The school expects all students to maintain a high degree of discipline.
- Students are expected to communicate in English only during school hours.
- They should be dedicated to academics and participate in the co-curricular activities of the school.
- They should be well-mannered, courteous and considerate to the needs of others.
- Members of the Student Council/Prefects/Monitors together with the staff are responsible for the discipline of the school.
- Parents are requested to go through the rules and the regulations and the Code of Conduct prescribed by the school and ensure that their children follow them strictly.

### **Appearance**

1. Students must strictly adhere to the rules of the school regarding the uniform.
2. Boys are expected to have a proper hair cut. Whereas girls must tie up their hair using black or white hair bands.
3. Students are supposed to wear black socks and black shoes except the days when they will have their P.E. These days students ought to wear white socks and white shoes.
4. All students are expected to keep their nails trimmed. No nail polish is allowed.



## Behaviour

1. Use of foul or abusive language is strictly prohibited.
2. The students are expected to greet and show respect to teachers and other staff members at all times.
3. Damage to school property, physical harm to other students will not be tolerated.



## Attendance at the School

1. Students are expected to be regular and punctual to the school.
2. Students must report to school at 7.15 a.m. as the school gates will be closed at 7.30 a.m. **One mark will be deducted from informed assessment for students reporting late for third time in a month.**
3. In the event of their inability to attend the school for any reason, parents are expected to call up their class teacher or HoD on the same day and send a leave note duly signed by them the following day.
4. Long absence of a student must be avoided before and during examination/informed assessments. If a student is being unable to provide a valid medical certificate for being absent on such an occasion, he/she will not be allowed to appear for a re-test of the mentioned exam/assessment.

*Primary Section Year Events 2015-2016*



Month	Activity Name	Date
<b>September'15</b>	Election for Student Council	20 <sup>th</sup> Sept
	Eid Ul Adha Holidays	23 <sup>rd</sup> Sept
	World Animation Day	28 <sup>th</sup> Sept
<b>October'15</b>	World Teachers Day	5 <sup>th</sup> Oct
	Orientation Day	8 <sup>th</sup> Oct
	Online World Education Games Competition	13 <sup>th</sup> -15 <sup>th</sup> Oct
	Hijri New Year	14 <sup>th</sup> Oct
	Spelling Bee	18 <sup>th</sup> Oct
	World Dignity Week	18 <sup>th</sup> Oct
	Life skills workshop-1 Motor Mechanics	22 <sup>nd</sup> Oct
	Annual Awards Ceremony	29 <sup>th</sup> Oct
<b>November'15</b>	FAB Go's Art Attack(Abstract Art Competition)	4 <sup>th</sup> Nov
	Life Skills workshop 2- Sound	12 <sup>th</sup> Nov
	National Day Of Oman/ BSS	18 <sup>th</sup> Nov

	Birthday	
	Whiz Kids Open, PBL, Science & Maths	19 <sup>th</sup> Nov
	Universal Children's Day	20 <sup>th</sup> Nov
	2 <sup>nd</sup> PTM	26 <sup>th</sup> Nov
<b>December'15</b>	Cultural Fiesta'Colour our world with love'	17 <sup>th</sup> Dec
	SIP Review week	20 <sup>th</sup> Dec
	Winter Break	27 <sup>th</sup> Dec
<b>January'16</b>	School Reopens	10 <sup>th</sup> Jan
	International Thank you day	11 <sup>th</sup> Jan
	Result Day	14 <sup>th</sup> Jan
	Field Trip Gr1	26 <sup>th</sup> Jan
	Field Trip Gr2	27 <sup>th</sup> Jan
	Field Trip Gr3	28 <sup>th</sup> Jan
<b>February'16</b>	Writer's Fair'Scribe Vibe'2016	3 <sup>rd</sup> & 4 <sup>th</sup> Feb
	International Mother Language Day	21 <sup>st</sup> Feb
	Field Trip Gr 4	24 <sup>th</sup> Feb
	Field Trip Gr 5	25 <sup>th</sup> Feb



<b>March'16</b>	World wildlife Day	3 <sup>rd</sup> March
	International Women's Day	8 <sup>th</sup> March
	World Book Day	14 <sup>th</sup> March
	World Water Day	22 <sup>nd</sup> March
	Inter House Talent Competition	30 <sup>th</sup> March
	Inter House Talent Competition	31 <sup>st</sup> March
<b>April'16</b>	Muscat Listen up	6 <sup>th</sup> April
	PTM	14 <sup>th</sup> April
	International Mother Earth Day	22 <sup>nd</sup> April
	Spellorama	28 <sup>th</sup> April
<b>May'16</b>	Donate a smile charity drive week	1 <sup>st</sup> May
	Mother's Day	10 <sup>th</sup> May
	International Day of Families	15 <sup>th</sup> May
	World Turtle Day	23 <sup>rd</sup> May
	EOY exams	25 <sup>th</sup> May
<b>June'16</b>	World Environment Day	5 <sup>th</sup> June
	School closes	9 <sup>th</sup> June
	Result Day	12 <sup>th</sup> June

- All dates are tentative & subject to change if needed.